

How To Subscribe To eDocs

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Click **My Profile** on the menu bar and select **Subscriptions**.

A list of all the Client IDs linked to your Client Access account will be displayed, along with the current Delivery Method selected for each Client ID.

In this example, the Client ID is currently set up for Paper delivery.

CANACCORD Genuity
Wealth Management

Investment Advisor
Contact: [REDACTED]

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Subscriptions

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Electronic documents (eDocuments) are paperless account documents. They are an environmentally-friendly alternative to receiving paper statements, trade confirmations, tax documents and annual reports. To subscribe to this free service, select the 'Electronic' delivery method below.

* The User Type relationship outlined below can be either Primary or Third Party. Primary means you are a signing authority for the associated Client ID giving you the ability to choose the document delivery method (Electronic or Paper). Third Party means you are not the signing authority for the associated Client ID. A Third Party relationship means you can view the accounts online but only a signing authority can manage the document delivery method.

Client ID	User Type*	Client Name	Address	Last Change	Delivery Method
13 [REDACTED] 2	Primary	[REDACTED]	[REDACTED]	02 Mar 2015 11:42:00 Eastern	Paper Toggle


I consent to the delivery method(s) selected above. For electronic delivery, I have read and understand the [Consent to Electronic Delivery of Trade Confirmations, Monthly Statements and Other Documents](#).

I Agree



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To change the Delivery Method, click the **Toggle** button. **Tick the consent box** to confirm the change, and read the terms for Electronic Delivery. Click the **I Agree** button.



Investment Advisor
Contact: [Redacted]

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